

Arlington Street United Methodist Church

63 Arlington Street

Nashua, NH 03060

(603) 882-4663

Web: <http://www.asumc-nh.org>

Church Property Use Request/Approval Form

(Non-Church Groups or Events)

Reimbursement Schedule (Fees are subject to change)	Per Use Fee
Fellowship Hall	\$ 80.00
Kitchen	\$ 85.00
Fellowship Hall and Kitchen	\$120.00
Classrooms	\$ 60.00
Sanctuary	\$100.00

If the condition of the facility requires additional custodian cleaning, the fee of fifty dollars (\$50.00) will be forwarded to your group. All groups must provide insurance verification prior to church use.

The Board of Trustees reserves the right to make the final decision on the use of any church property by any group. All requests for use must be submitted to the Trustees prior their monthly meeting.

**NO ALCOHOLIC BEVERAGES PERMITTED ON THE PREMISES
NO SMOKING PERMITTED INSIDE THE BUILDING**

Name of Group: _____

Contact Person _____

Contact Address _____

Home Telephone: _____ Work Telephone: _____

Insurance Carrier for Groups: _____

Date(s) Requested: _____

Hours Requested _____

Purpose of Use:

Facilities Requested: _____

Signature of Group Representative: _____ Date: _____

Key signed out by: _____ Date: _____

Trustees - Approved: Yes No Fee: \$____.00

Signature of Church Trustees: _____ Date: _____